

*The*  
**CLIFF HOUSE**  
*Resort & Spa*

*Congratulations on Your Engagement!*

The Cliff House Resort & Spa has been the site for wedding receptions, anniversary parties and family reunions for over a century. We're pleased to be considered as the site for your wedding reception.

Our spectacular oceanside location provides a dramatic backdrop for once-in-a-lifetime photographs. Our spacious banquet rooms are well-equipped to handle receptions as large as 225. The quality of our cuisine is well-known. If you would like different menu items from those suggested, our Chef will be happy to respond with further suggestions. Additionally, our professional Sales Staff is here to assist you in planning your special day and later, our Banquet Staff will provide an outstanding performance.

The Cliff House Resort & Spa is located atop Bald Head Cliff, off Shore Road, halfway between York and Ogunquit. We are 40 miles south of Portland and 70 miles north of Boston.

*Planning Your Reception*

We recommend you visit The Cliff House Resort & Spa and meet with our Sales Staff when considering us for your reception. It is impossible to appreciate our location and amenities without seeing our spectacular oceanside property.

At the time of booking, we require a \$3,000 non-refundable deposit. Please note that a room rental fee and a \$10,000 food and beverage minimum will be applied. Room availability is dependent upon your reception date, time and estimated number of guests. Receptions are limited to five hours concluding no later than 11:00 p.m. Onsite ceremonies can be arranged for a \$750 setup fee. This information will form an outline for your event and be the basis for a written confirmation.

The Catering Manager will then be available to you during all stages of planning your event. A non-refundable payment equal to 75% of the estimated bill is due 30 days prior to the reception.

One week before the wedding, you should again meet with the Catering Manager to go over final details. Delivery of place cards, favors, cake knife, etc., can be coordinated at this meeting. You will also meet with your Wedding Supervisor at this time. An estimate of your guest count is due at the time of booking. The final, non-refundable estimated balance is due 72 business hours prior and is based on the guaranteed count. Cash, money order or certified check are the only forms of tender we accept as final payment.

All charges will be based on the final guarantee or the actual number served, whichever is greater. If you are providing meals for your professionals, please include them in your final count. Prices quoted herein are subject to change.

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